

Contra Costa County Health Services

Health Care for the Homeless Co-Applicant Governing Board

The mission of the Health Care for the Homeless Co-Applicant Board is to oversee, guide and assist the Program in its efforts to deliver high quality health care to a diverse and medically underserved community. The Co-Applicant Board will use its skills, expertise, and life experience to make policies and operational decisions which will provide the best benefit to the Program and client.

MEETING MINUTES

DATE, TIME: Wednesday, April 19th, 2023, 11:00-12:30pm

LOCATION: Walker Room, 1220 Morello Avenue, Martinez, CA 94553

ATTENDANCE: Claude Battaglia, Michael Callanan, Teri House, Daisy Gallegos, Bill Jones, Jennifer Machado, Rachna Pandya, Jonathan Russell

ABSENT: Wendel Brunner, Stephen Krank

HCH STAFF ATTENDANCE: Kim Cullom (PHCS Director), Sara Cortez (HS Administrator), Mia Fairbanks (HCH Nurse Program Manager), Gabriella Quintana (HCH QI Team), Adina Goldstein (PHCS Intern)

PUBLIC ATTENDANCE: Jill Ray, Ron Britton, JR Wilson, Mashal Kleven

Agenda Items for Approval and/or Review:

1. **Action Item: APPROVAL – March Meeting Minutes**

Welcome & Introduction

1. Mashal Kleven
 - a. Hope Solutions
 - b. Responsible for about 300 households

Action Item: Approval of March Board Meeting Minutes

1. Comment related to the Stand Down
 - a. It is open to the general community on just Saturday the 9th
 - b. The rest of the days are for the veterans to serve their community

Contra Costa County Health Services
Health Care for the Homeless Co-Applicant Governing Board

Motion

- A. **Statement: I move to approve the minutes from March 2023.**
- B. **Motion Made by:** Rachna Pandya
- C. **Seconds the Motion:** Teri House
Roll Call Vote: Each voting member must verbally approve or oppose
- D. **IN FAVOR:** Claude Battaglia, Michael Callanan, Teri House, Daisy Gallegos, Bill Jones, Jennifer Machado, Rachna Pandya, Jonathan Russell
OPPOSED: None
ABSTAINS: None
ABSENT: Wendel Brunner, Stephen Krank
Motion Result: PASSED

Standing Item: HCH Services Update

Mia Fairbanks (HCH Nurse Program Manager)

1. Staffing Update
 - a. Referral nurse retired in December, Mia covering since.
 - b. Nurse coming from LOA stepping into the role.
 - i. Working with shelter and hospitals
 - ii. Has some lived experience as well.
 - c. Hiring process, having someone in mind, there will not be a large gap.
 - d. Another nurse position with the goal of expanding outreach over the next year or so. To have more availability in the field.
 - e. Currently have outreach team and possibility of adding another team.
2. HCH Conference
 - a. Taking place in May with 2 of our NPs, a MHCS, and a CHW
 - b. “Labs” on topics like gender affirming care, all day on harm reduction, equity, 2 days of general conference. It will be the 14th-18th of May.
 - c. In Baltimore, they flip east coast/west coast every year.
3. MHCS Interviews
 - a. One interview took a position with BH.
 - b. Have a good list that Lauren is going through.

Standing Item: Board Member Recruitment & Training
(All)

Contra Costa County Health Services
Health Care for the Homeless Co-Applicant Governing Board

1. Review of current applications
 - a. Jo Bruno & Ron Brittain
 - b. Recruitment and diversity
 - c. Keeping in mind for the letter challenge is time of the meeting and commute.
 - d. Both applicants have some sort of lived experience which is an important demographic
 - e. Work hard to get that diversity.
 - f. Remind applicants of the in-person requirements

Standing Item: Quality Improvement

(Gabriella Quintana, HCH QI Team)

1. CAB Update
 - a. Discussion around the term “consumer” and thoughts about improving verbiage.
 - i. “Lived experience advisory board”
 - b. Micro groups in regions using places like loaves and fishes sites or SVDP to host at lunch time.
2. Brown Act Letter
 - a. Writing session to develop a letter expressing concern over the in-person Brown Act requirements for bodies such as ours representing marginalized groups.
 - i. Strongest argument— allowing more people to participate on the board.
 - ii. People with lived experience.
 - iii. Amend AB817 to include bodies like this.
 - iv. Seeking endorsement from the Board of Supervisors.

Motion

- A. **Statement:** *I move to approve the letter to support an amendment to the Brown Act in person meeting requirements to BOS and local and state legislatures and delegate Board Chair/Vice Chair to finalize wording based on principals discussed in the meeting for the purpose of advocacy and endorsement.*
- B. **Motion Made by:** Jennifer Machado
- C. **Seconds the Motion:** Teri House
Roll Call Vote: Each voting member must verbally approve or oppose
- D. **IN FAVOR:** Claude Battaglia, Michael Callanan, Teri House, Daisy Gallegos, Bill Jones, Jennifer Machado, Rachna Pandya, Jonathan Russell
OPPOSED: None
ABSTAINS: None
ABSENT: Wendel Brunner, Stephen Krank
Motion Result: PASSED

Contra Costa County Health Services
Health Care for the Homeless Co-Applicant Governing Board

Standing Item: Field Trips

1. Next HCH all Staff Meeting scheduled for May 3rd, 1-3 PM
 - a. Bill Jones to present for Hope Solutions but all board members are invited to attend.
 - b. Will be hosted via Zoom.
 - c. Welcome presentations from other board members in the coming months.
 - i. Mary Fitzgerald will present for coordinated entry in June.
 - ii. Daisy to possibly present for APS in July.
-

Standing Item: Community Updates

1. Antioch Bridge Housing
 - a. BACS will be opening it next month (like Delta Landing)
 - b. If Antioch Site wants to come to DL clinic, that can happen.
-

Standing Item: Future Matters

1. Federal Poverty Line & Sliding Fee Discount Policy Updates
-

Standing Item: Next Meeting and Time

Wednesday, May 17th, 2023

11:00-12:30pm

1220 Morello Ave, Martinez CA

Approval of HCH Co-Applicant Board Meeting Minutes from April 19, 2023

Board Chair Signature Stephen Krank _____

Date 5/17/2023 _____