



Health Care for the Homeless Co-Applicant Governing Board

The mission of the Health Care for the Homeless Co-Applicant Board is to oversee, guide and assist the Program in its efforts to deliver high quality health care to a diverse and medically underserved community. The Co-Applicant Board will use its skills, expertise, and life experience to make policies and operational decisions which will provide the best benefit to the Program and client.

MEETING MINUTES

DATE, TIME: Wednesday, May 17th, 2023, 11:00-12:30pm

LOCATION: Walker Room, 1220 Morello Avenue, Martinez, CA 94553

ATTENDANCE: Wendel Brunner, Michael Callanan, Teri House, Daisy Gallegos, Bill Jones, Stephen Krank, Rachna Pandya

ABSENT: Claude Battaglia, Jennifer Machado

TELEPHONIC: Jonathan Russell

HCH STAFF ATTENDANCE: Rachael Birch (HCH Project Director), Kim Cullom (PHCS Director), Heather Cedermaz (HCH Lead Provider), Sara Cortez (HS Administrator), Gabriella Quintana (HCH QI Team),

PUBLIC ATTENDANCE: Jill Ray, Jay Gima, Isabel Lara, Ken Mendonca, Oliva Cardona, O'Neill Fernandez, Jo Bruno

Agenda Items for Approval and/or Review:

1. **Action Item: APPROVAL – April Meeting Minutes**
2. **Action Item: APPROVAL – Updated Sliding Fee Schedule**

Welcome & Introduction

1. Isabel Lara
 - a. SVDP
 - b. Founder of GANAS
2. Ken Mendonca
 - a. SVDP (Byron)
3. Oliva Cardona
 - a. SVDP

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4. O'Neill Fernandez
 - a. SOS & Lifelong
 5. Jay Gima
 - a. Economics student at DVC
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Action Item: Approval of April Board Meeting Minutes

1. Discussion of last month's meeting minutes
 - a. No comments or suggestions for changes


Motion

- A. **Statement: I move to approve the minutes from April 2023.**
- B. **Motion Made by:** Teri House
- C. **Seconds the Motion:** Rachna Pandya
Roll Call Vote: Each voting member must verbally approve or oppose.
- D. **IN FAVOR:** Wendel Brunner, Michael Callanan, Teri House, Daisy Gallegos, Bill Jones, Rachna Pandya
OPPOSED: None
ABSTAINS: Stephen Krank
ABSENT: Claude Battaglia, Jennifer Machado, Jonathan Russell
Motion Result: PASSED

Standing Item: HCH Services Update

Kim Cullom (PHCS Director), Heather Cedermaz (HCH Lead Clinician) & Rachael Birch (HCH PD)

1. Rebranding
 - a. To modernize and reflect the services we are providing.
 - b. Will take 1-2 years to fully complete.
 - c. Signage, medical cards, everything else is changing.
2. Project Director Introductions
 - a. Rachael overview of her position at the funder level.
 - b. Welcome (back) Sara!!
 - i. Return to the HCH program.
 - ii. Director of senior nutrition for the past 2 years
 - iii. Recently transitioned to HCH to help with policy and planning.
 - iv. Picking up larger scale work
 - v. Nonclinical component like standardizing workflows
3. Services

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- a. Looking towards building the program more and collaborating with other divisions and entities.
 - b. Leaning into partners at John Muir, Kaiser, etc.
 - c. We need to recognize that we can't do it all and need to grow and improve the program.
4. HRSA Overview
- a. FQHC= Federally Qualified Health Center designation from HRSA that allows us to be a safety net system and receive reimbursement for services here.
 - b. We identify where the gaps in care are, and we fill in the holes.
 - c. It is 2023, our SAC (Service Area Competition) is this year due in September to fund us for another 3 years.
 - i. In between we do the NCC (Non-Competing Continuation) with progress reports. This year it is competitive.
 - d. Next year is our site visit.
 - i. Feds send a team to do a 3 day "audit" related to compliance components.
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Action Item: Project Director

Rachael Birch (HCH PD)

- 1. Sliding Fee Discount Policy
 - a. Anyone who comes into CCH without insurance can apply for SFDP looking at federally approved income guidelines.
 - b. Policy has been in place for a long time, but the board reviews and approves the updated schedule each year.
 - c. Those who can pay do. This is only for those who don't qualify for coverage.
 - i. We see a very low volume of these patients, maybe 250 each year.
 - d. Always connecting individuals to care who may not actually be homeless.

Motion

- A. **Statement:** *I move to approve the updated sliding fee schedule.*
- B. **Motion Made by:** Stephen Krank
- C. **Seconds the Motion:** Daisy Gallegos
Roll Call Vote: Each voting member must verbally approve or oppose.
- D. **IN FAVOR:** Wendel Brunner, Michael Callanan, Teri House, Daisy Gallegos, Bill Jones, Stephen Krank, Rachna Pandya, Jonathan Russell
OPPOSED: None
ABSTAINS: None
ABSENT: Claude Battaglia, Jennifer Machado
Motion Result: PASSED

Standing Item: Board Member Recruitment & Training
(All)

1. Review of current applications
 - a. Mashal Klevin
 - i. Invite for Q&A session in June.
 - b. Ron Brittain
 - i. Invite for Q&A session in June.
 - c. Jo Bruno – Q&A Session
 - i. Valuable insight on lived experience.
 - ii. *Question from the Board: Will you be able to attend the board meeting in person?*
 1. Can commit if paid— H3 has found a way to do that. But this will require separate conversations.
 2. If we need to ask for something, then we should.
 3. Look into what we can do as a federally funded agency.
 4. There could be a way to be a representative of the COH.

Standing Item: Quality Improvement
(Gabriella Quintana, HCH QI Team)

1. Brown Act Letter Update
 - a. Advisory Boards can NOT send an official support letter to legislators indicating that they are Advisory Boards to our Board of Supervisors and affirm the Board's position.

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- b. This is outlined in the Administrative Bulletin 110.5 stating that only those Advisory Boards or Commissions specified in the attachment A can engage in advocacy. Neither the COC nor the HCH Governing Boards are on this list.
 - c. Individuals (outside of their role on the bodies) can send letters about legislation, of course.
 - d. Asking about away to get advisory bodies added to Attachment A for future advocacy since both are either state or federally mandated bodies, but as of right now the HCH Governing Board cannot engage in advocacy.
 - e. Identify *where* individuals can send letters.

Standing Item: Field Trips

- 1. July 5th HCH all Staff Meeting 1-3 PM
 - a. Daisy Gallegos to present for APS in the first 30 minutes but all board members are invited to attend.
 - b. Will be hosted via Zoom.
 - c. Welcome presentations from other board members in the coming months.
- 2. Hope Solutions Field Trip this Summer
 - a. Bill Jones can also present to HCH staff virtually.

Standing Item: Community Updates

- 1. Antioch Bridge Housing
 - a. Opportunity Village 34 units for residents of Antioch that are unhoused.
 - b. Run by BACS
 - c. Entry point is through city of Antioch.
 - d. 18+ literally homeless
 - e. Already a waitlist
- 2. SOS & Lifelong
 - a. Grant together, health ambassadors in West County
 - b. Out to provide health services to those with no insurance
 - c. Get them into Lifelong services.
 - i. SOS is the shuttle to that.
 - d. Gift certificates and medication
 - e. 3 months in, trying to model after Alameda Street Medicine.
 - f. Needs in between visits.

Standing Item: Future Matters

- 1. Conflict of Interest Forms



Standing Item: Next Meeting and Time

Wednesday, June 21, 2023

11:00-12:30pm

1220 Morello Ave, Martinez CA

Approval of HCH Co-Applicant Board Meeting Minutes from May 17, 2023

Board Chair Signature _____***Stephen Krank***_____

Date _____***6/21/2023***_____