
Completing the Contra Costa County Medical Reserve Application Process

Welcome! We are glad you are interested in volunteering with the Contra Costa Medical Reserve Corps. Our MRC is comprised of both medical and non-medical professionals interested in emergency preparedness and serving the community.

Contra Costa County has 2 different ways Medical Volunteers can pre-register and help during emergencies and disasters.

We have the **Contra Costa Medical Reserve Corps** and the **Contra Costa Unit**.

What's the Difference between Contra Costa MRC & Contra Costa County Unit?

Medical Reserve Corps members are engaged and active participants in unit activities. They want to learn more about disaster preparedness and response by attending team meetings and trainings. They want to utilize their skills and have a general willingness to help the community during both emergencies and non-emergency community events such as CPR training, First Aid Stations at events, Flu Clinics, and high school mentorship. The MRC unit is requested and deploys as a team under the SEMS structure for California and are pre-trained and vetted to do so. The unit does have a participation requirement of 2 events per year.

The **County Unit** are people who have preregistered on the DHV site so their credentials can be verified, and they can quickly be notified of a need through this system. This unit essentially serves as a reserve list of personnel that can back up the MRC or CCHS Public Health during emergencies that have surge related to large scale, catastrophic events. There is no formal commitment, or training.

You will have to decide your level of participation and commitment prior to completing the application. You can learn more about the MRC and start the application by visiting our website: <https://cchealth.org/mrc/>

Below you will find detailed steps on the application procedures.

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Contra Costa County Disaster Healthcare Volunteer (DHV) Application

Applying for either the County Unit or the MRC will require you to complete an application on the DHV website. This website helps us verify all applications and check credentials status on a routine basis.

You will visit <https://healthcarevolunteers.ca.gov/> to create an account.

The screenshot shows the homepage of the Disaster Healthcare Volunteers website. At the top, there are navigation links: "Register Now", "Contact Us", "FAQ", "Terms of Service", and "Privacy Policy". The main header features the "CA.GOV" logo, the "DISASTER HEALTHCARE VOLUNTEERS" logo, and the "CALIFORNIA ALL" logo. Below the header, there is a login section with fields for "Username:" (containing "jvagtsmith") and "Password:" (containing "*****"), a "Log In" button, and links for "Forgot Username or Password?", "Not Registered?", and "If you have already completed the registration process or wish to return to a registration which you've started but not completed, you can log in and update your profile." The main content area is titled "Welcome to the Disaster Healthcare Volunteers Site" and includes two circular logos for "DISASTER HEALTHCARE VOLUNTEERS" and "EMSA MEDICAL SERVICES AUTHORITY". Below this, a section titled "Here you'll find the online registration system for medical and healthcare volunteers." provides information for healthcare providers and lists three steps for registration. A "REGISTER NOW" button is prominently displayed at the bottom left, with a large blue arrow pointing to it. On the right side, there are two photo galleries: "WHO CAN VOLUNTEER?" and "FAQ'S". A sidebar on the left contains links for "Governor Newsom", "Links", and "Journal".

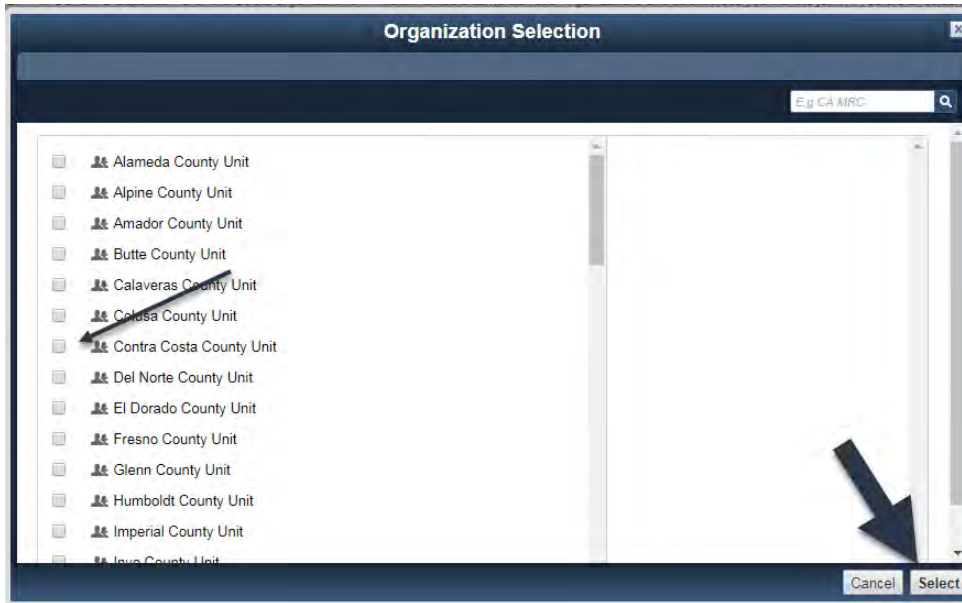
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This is when you will have to decide if you wish to be an MRC team member or on the County Unit list as a reserve. When you click **Register**, the following screen will appear. Click the drop-down arrow and select either **County Organizations** or **Medical Reserve Corps Organizations**.

The screenshot shows a web form titled "Organizations". Below the title is a blue informational banner with a question mark icon and text: "Organizations represent official groups that you can affiliate with as a DHV of California responder. Click the Select Organizations link below to see a from the Los Angeles County Organizations, including MRC Units.)". Below the banner, there is a label: "* Select your county unless you are already a member of an MRC:". To the right of this label is a white drop-down menu with the text "Select" and a downward arrow. To the right of the drop-down menu is a grey button with the text "Select Organization". Below the drop-down menu and button is a white text input field with the label "Organization(s):" to its left. Two black arrows point to the form elements: one points from a box labeled "1" to the drop-down menu, and another points from a box labeled "2" to the "Select Organization" button.

Once you selected an item from the drop-down, click the grey box next to the drop-down title **Select Organization**

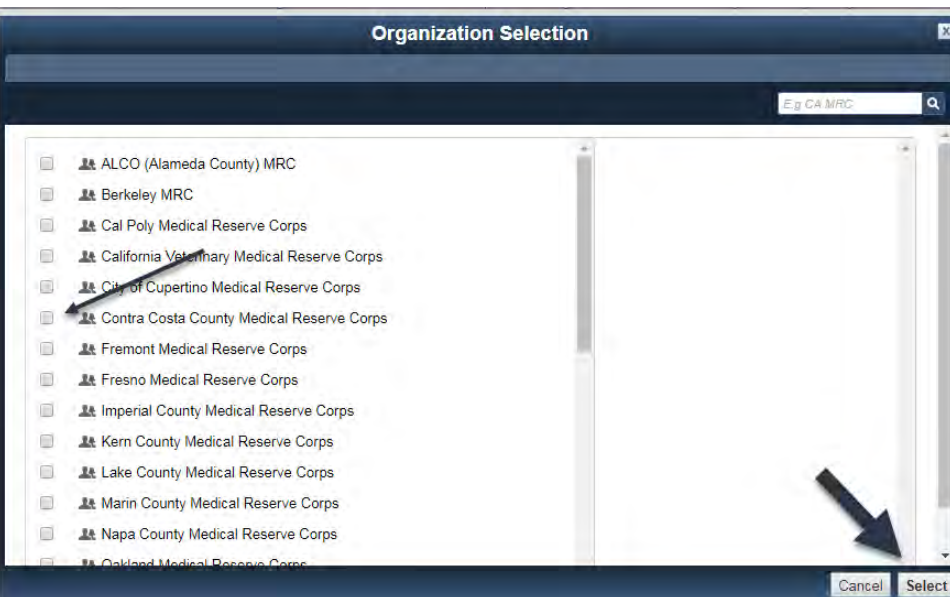
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The following box will appear based on the Organization you have selected.

Select either *Contra Costa County Unit* or
Contra Costa County Medical Reserve Corps

Then click select at the bottom, right hand side of the page.



Once you have done this, finish completing the details to create your user account.

After your account is created, you will be asked to log-in and enter additional details related to your profession, medical license, skills, and training.

If you have decided to join the County reserve unit, then your application process is complete.

If you are joining the MRC, the coordinator will contact you for follow up your application.

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After submission, all applicants must undergo a background check. This is paid for by the organization and you will receive the details after submitting the application.

The MRC Coordinator will then follow up on new member basic training. Most If you have any questions about completing the application, please email mrc@cchealth.org or call (925) 723-2435.

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